

SHIAWASSEE REGIONAL EDUCATION SERVICE DISTRICT
BOARD OF EDUCATION
REGULAR MEETING
SEPTEMBER 3, 2025

The regular meeting was called to order by President, Tim Atkinson, at 6:00 p.m.

Roll Call:

Maggie Sayles	Present
Michael Rexin	Present*
Jan Ray	Absent
Tate Forbush	Present
Tim Atkinson	Present

*Michigan Attorney General Nessel issued OAG No. 7318, in which she opined that the federal Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act (Section 504) may require state and local boards to provide virtual access to public meetings as a reasonable accommodation for qualified persons with disabilities. Member Michael Rexin requested accommodation, and after review, the requested accommodation was deemed reasonable.

Motion by Sayles, supported by Forbush the Board approved the minutes from the August 4, 2025 meeting as presented.

Roll call vote taken as follows:

Maggie Sayles	Yes
Michael Rexin	Yes
Jan Ray	Absent
Tate Forbush	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Motion by Forbush, supported by Rexin the Board approved the General Fund bills, Special Education Fund bills, CTE Fund bills, Student Activity Fund bills and Building & Site Fund bills for payment as presented.

Roll call vote taken as follows:

Maggie Sayles	Yes
Michael Rexin	Yes
Jan Ray	Absent
Tate Forbush	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Motion by Sayles, supported by Forbush the Board approved the financial reports as presented.

Roll call vote taken as follows:

Maggie Sayles	Yes
Michael Rexin	Yes
Jan Ray	Absent
Tate Forbush	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Motion by Rexin, supported by Sayles the Board of Education approved the below-listed staff updates as presented:

- A. Resign – Special Education Supervisor (for the purpose of retirement) – Lisa Blake, effective August 31, 2025.
- B. Resign – Transportation, Bus Driver – Todd Beebe, effective August 19, 2025.
- C. Resign – Instructional Aide – Jessica Cameron, effective August 29, 2025.
- D. Resign – Instructional Aide – Teresa Esch, effective August 12, 2025.
- E. Resign – Speech and Language Pathologist – Thomas Murray, effective September 2, 2025.
- F. Resign – Instructional Aide – Tiffany Steele, effective August 26, 2025.
- G. Resign – Instructional Aide – Allison Wagster, effective July 22, 2025.

- H. Hire – Transportation, Bus Driver – Kory Haynes, effective date dependent on completion of fingerprints and background check; pay will be at Level 1 (\$18.26 per hour) in accordance with Drivers’ Agreement; funding for this position comes from Special Education.
- I. Hire – Instructional Aide – Tracie Hill, effective for the 2025-26 academic year. Hourly payrate will be \$23.03 (Step 6 of MESPA 2025-26 Salary Schedule). Funding for this position comes from Special Education.
- J. Hire – Instructional Aide – Martin Mendoza, effective September 10, 2025 with an hourly payrate of \$23.03 (Step 6 of MESPA 2025-26 Salary Schedule). Funding for this position comes from Special Education.
- K. Hire – Instructional Aide – Majorie Potter, effective for the 2025-26 academic year. Hourly payrate will be \$23.03 (Step 6 of MESPA 2025-26 Salary Schedule). Funding for this position comes from Special Education.
- L. Hire – Instructional Aide – Molly Weslock, effective for the 2025-26 academic year. Hourly payrate will be \$17.90 (Step 4 of MESPA 2025-26 Salary Schedule). Funding for this position comes from Special Education.

Roll call vote taken as follows:

Maggie Sayles	Yes
Michael Rexin	Yes
Jan Ray	Absent
Tate Forbush	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Motion by Forbush, supported by Sayles the Board of Education approved the below-listed contracted position(s)/personnel/service(s) as presented:

- A. Advanced Audiology, LLC – contract with Advanced Audiology, LLC to provide audiological and consultation services for our Center Hearing Impaired Programs and our hearing impaired students within our local districts beginning July 1, 2025 to June 30, 2026 at a rate of \$60.00 per hour and not to exceed 444 hours for the academic year ending June 30, 2024. Currently, Linda Wright is assigned to Shiawassee RESD for this position.
- B. Birch Agency - School Nursing Services – contract with Birch Agency commencing August 21, 2025 and continuing through June 5, 2026. The rate of pay will be \$69.00 per hour, not to exceed 40 hours per week. Birch Agency has not assigned personnel to fill this assignment yet.
- C. CompHealth Medical Services –Speech and Language Pathology Services (currently assigned Chelsea Ozuch)
Contract will begin August 25, 2025 and will end June 3, 2026 at a rate of \$95.00 per hour and is not to exceed 40 hours per week. Currently assigned Chelsea Ozuch.
This contract is funded through Special Education.
- D. Certified Nursing Assistant (CNA) Health Science II Program – Clinical Site Agreement – Pleasant View Shiawassee County Medical Facility; contract with Pleasant View to serve as the clinical site for the Health Sciences Academy CNA training program for the 2025-26 academic year. Students must complete 24.5 clinical hours at a long-term care facility; Pleasant View has agreed to host the clinicals again this year. Students will be under the supervision of our CTE Health Science Academy II instructor, Karah Jarman.
- E. Shiawassee County Health Department – Hearing and Vision Screening – to provide hearing, vision, and developmental screening to children birth through five years of age who are unable to obtain such services through any other funding. The total amount for this agreement is not to exceed \$16,219.00 from October 1, 2025 through September 30, 2026. The contract is funded through Child Find.

Roll call vote taken as follows:

Maggie Sayles	Yes
Michael Rexin	Yes
Jan Ray	Absent
Tate Forbush	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Motion by Rexin, supported by Forbush the Board of Education approved the posting of a full-time 2nd shift custodian. This position will be expected to work second shift and will report to the SRES D Director of Maintenance. Funding for this position will be from the General Fund.

Roll call vote taken as follows:

Maggie Sayles	Yes
Michael Rexin	Yes
Jan Ray	Absent
Tate Forbush	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Motion by Sayles, supported by Forbush the Board of Education approved the Shiawassee RESD Student/Parent Handbook for the 2025-26 academic year as presented.

Roll call vote taken as follows:

Maggie Sayles	Yes
Michael Rexin	Yes
Jan Ray	Absent
Tate Forbush	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Motion by Sayles, supported by Forbush the Board of Education approved the award of bid/purchase approval for the paving of the North Street Professional Building Parking Lot to Mike & Son Asphalt, Inc. (Laingsburg, MI) in the amount of \$163,458.00.

Mike & Son Asphalt, Inc. was the low bidder on this project and met all bid specifications.

Roll call vote taken as follows:

Maggie Sayles	Yes
Michael Rexin	Yes
Jan Ray	Absent
Tate Forbush	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Motion by Rexin, supported by Ray the Board of Education approved the adoption of the below-listed Thrun Law Firm, P.C. Board Policy updates as presented:

A. Thrun Board Policy – Annual Update – June 11, 2025

1. Policy 2504 – Public Participation at Board Meetings
2. Policy 3110 – Data Breach Response
3. Policy 3115 – Non-Discrimination, Anti-Harassment, and Non-Retaliation
4. Policy 3115A – Definitions for 3115 Series
5. Policy 3118 – Title IX Sexual Harassment
6. Policy 3201A – Financial Management for Federal Awards
7. Policy 3211 – Post-Issuance Tax Compliance
8. Policy 3212 – Post Issuance Disclosure
9. Policy 3301 – Purchase and Procurement
10. Policy 3301A – Purchasing and Procurement with Federal Funds
11. Policy 3307 – Construction Administration
12. Policy 3402 – Drill, Plans, and Reports
13. Policy 3407 – Asbestos Management
14. Policy 3408 – Firearms and Weapons
15. Policy 4101 – Non-Discrimination
16. Policy 4103 – Whistleblowers' Protection
17. Policy 4105B – Religious Workplace Accommodations for Employees and Applicants
18. Policy 4106 – Family and Medical Leave Act (FMLA)
19. Policy 4403 – Performance Evaluation
20. Policy 4407 – Discipline
21. Policy 4408 – Termination
22. Policy 4409 – Non-Renewal
23. Policy 5104 – Age of Majority

24. Policy 5202 – Unlawful Discrimination, Harassment, and Retaliation Against Students
25. Policy 5401 – Parent Involvement in Education
26. Policy 5406 – Title I Funds
27. Policy 5411 – Student Promotion, Retention, and Placement
28. Policy 5420 – Sex Education
29. Policy 5421 – Work-Based Learning Experience
30. Policy 5603 – Section 504
31. Policy 5701 – Abuse and Neglect
32. Policy 5707 – School Wellness Policy
33. Policy 5712 – Concussion Awareness

B. Thrun Board Policy – Update – July 25, 2025

1. Policy 4221 – Employee Speech
2. Policy 5407 – Instructional Program and Curriculum Development

Roll call vote taken as follows:

Maggie Sayles	Yes
Michael Rexin	Yes
Jan Ray	Absent
Tate Forbush	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Motion by Forbush, supported by Sayles the Board of Education approved the below-listed travel item as presented:

- A. Travel Request of David Schulte, Superintendent, to attend the MASA 2025 Fall Conference (plus MAISA General Membership/Talent Together) to be held September 17-19, 2025, in Acme, MI with an estimated cost of \$1,650.00.

Roll call vote taken as follows:

Maggie Sayles	Yes
Michael Rexin	Yes
Jan Ray	Absent
Tate Forbush	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Motion by Sayles, supported by Rexin, the Board of Education approved the expulsion of the student (Student Discipline Case #2025-1) from Shiawassee RESD for 180 days effective September 4, 2025. The student may apply for reinstatement no earlier than May 1, 2026.

Roll call vote taken as follows:

Maggie Sayles	Yes
Michael Rexin	Yes
Jan Ray	Absent
Tate Forbush	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Communications

- A. WIOA Newsletter – July/August 2025

Superintendent's Report

- A. Casual for a Cause, 2025-26 academic year
- B. Shiawassee RESD – SLCW – Trunk or Treat – October 30, 2025, Time: 5:00PM-6:30PM
- C. Shiawassee RESD Holiday Work Schedule
- D. Legislative Update
- E. SRESD Facilities Update

Informational Items – none

Citizen Participation – public comment was presented.

Motion by Sayles, supported by Forbush to adjourn meeting at 6:49 pm. Voice vote taken as follows:

Maggie Sayles	Yes
Michael Rexin	Yes
Jan Ray	Absent
Tate Forbush	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Respectfully submitted,

Tate Forbush, Secretary
Shiawassee RESD Board of Education